

# The Parish of Farlington

St. Andrew's, Farlington &  
The Church of the Resurrection, Drayton

## Annual Report of the Parochial Church Council

for the year ended 31<sup>st</sup> December 2020

**Incumbent** – Revd Canon Paul Gully

**Bank** – Natwest Bank plc,  
High Street,  
Cosham,  
Portsmouth

**Independent Examiner** – Morris Crocker, Chartered Accountants  
Station House, North Street,  
Havant  
PO9 1QU

**Charity Number:** 1129921

**Website** – [www.farlingtonparish.co.uk](http://www.farlingtonparish.co.uk)



**Parish of Farlington**  
**Meeting of parishioners and**  
**Annual Parochial Church Meeting**

**Wednesday 2<sup>nd</sup> June 2021 at the Church of the Resurrection  
after the 7 pm service**

**Agenda**

**Meeting of Parishioners**

Minutes of Meeting of Parishioners 2020

Election of Churchwardens

**Annual Parochial Church Meeting**

Minutes of the Annual Parochial Church Meeting 2020

Electoral Roll Report and Appointment of Roll Officer

Election of PCC members

Appointment of Treasurer

Appointment of Secretary to the PCC

Appointment of Independent Examiner

Appointment of Deputy Wardens

Agreement that Licensed Readers should serve as ex-officio members of PCC

Treasurer's Report on the 2020 accounts

Safeguarding Policy Statement

Report on the fabric, goods and ornaments of the church by the Churchwardens

Report on the proceedings of the PCC by the Secretary

Report on the proceedings of Deanery Synod

Chair's remarks

Any questions about parochial church matters

## **Minutes of the Parish of Farlington Meeting of Parishioners held on Wednesday 28 October 2020**

Present: Mark Emerton (ME), in the chair, and 29 parishioners.

Apologies were received from John Burwood. Revd Canon Paul Gully was absent on Extended Ministerial Development Leave.

ME opened the meeting at 7:45 PM.

### **Minutes of Meeting of Parishioners 2019**

The minutes of the Annual Meeting of Parishioners were presented in written format. There were no questions arising from the minutes

### **Election of Churchwardens**

ME advised the meeting that nominations had been received for 2 churchwardens in the parish.

Amanda Wells was proposed by Ann Howells and seconded by Chantal Bodsworth.

Michael Horner was proposed by John Upton and seconded by Jill Collings.

There being no further nominations, Amanda and Michael were elected as churchwardens.

There being no further business for the meeting of parishioners, the meeting closed at 7:50 pm.

## **Minutes of the Annual Parochial Church Meeting held on Wednesday 28 October 2020**

Present: Mark Emerton (ME), in the chair, and 29 parishioners.

Apologies were received from John Burwood. Rev Canon Paul Gully was absent on Extended Ministerial Development Leave.

### **Minutes of the Annual Parochial Church Meeting 2019**

The minutes were presented in written format. There were no questions arising from the minutes.

### **Electoral Roll Report and Appointment of Roll Officer**

In 2019 a new Electoral Roll was created. The number on the new roll is 112. Marcus Saunders was elected as Electoral Roll officer.

### **Election of PCC members**

Nominations to PCC were received as follows:- Charlotte Saunders was proposed by Marcus Saunders and seconded by Michael Horner. Hannah Emerton was proposed by Michael Horner and seconded by Di Allen. Charlotte and Hannah were elected for a 3 year term.

ME thanked Lynne Runham and Chantal Bodsworth for their service on the PCC.

## **Appointment of Treasurer**

Michael Horner (MH), Churchwarden, explained that the appointment of the Treasurer for the parish is a matter for the PCC, but that the PCC would wish to be guided by a recommendation from the APCM. Linda Taylor has informed the PCC that she would like to conclude the accounts for the year 2020 and then to stand down from this role. She will have the assistance of Alison Sheppard, Bookkeeping Services, in bringing the 2020 accounts to a conclusion. At that point, the PCC will be looking for someone to take on this role, probably with the continued assistance of Alison or someone in a similar role. The APCM so recommended the appointment of Linda Taylor for the year 2020.

## **Appointment of Secretary to the PCC**

ME explained that the appointment of the Secretary to the PCC was a matter for the PCC, but again he thought that the PCC would wish to be guided by a recommendation from the APCM. He also explained that the current Secretary, John Upton (JU) had expressed the wish to continue as a servant to the PCC, rather than be a voting member of the PCC. The APCM so recommended.

## **Appointment of Independent Examiner**

The PCC recommended, and the meeting agreed, that we re-appoint Messrs Morris Crocker, of Station House, North Street, Havant PO9 1QU to be our Independent Examiner for a further year.

## **Appointment of Deputy Wardens**

Paul Harrison and Chantal Bodsworth had both affirmed that they are willing to continue in the role of deputy churchwardens. Martin Cairns wished to stand down as a deputy warden. Accordingly, the APCM appointed Paul and Chantal for a further 12 months. ME thanked them for their work in the last year.

## **Agreement that Licensed Readers should serve as ex-officio members of PCC**

ME explained that Amber Vincent-Prior, Reader, had advised that she did not wish to attend PCC meetings, due to her many other commitments. Simon Lemieux, Reader, was already serving as a Deanery Synod representative and therefore had an ex-officio seat on the PCC. There was therefore no need for the APCM to give agreement to Licensed Readers to serve as ex-officio members of the PCC.

## **Election of Deanery Synod Representatives**

Nominations for our 3 Deanery Synod Representatives had been received for the following: Marion (Maz) Coles was proposed by Marcus Saunders and seconded by John Upton; Marcus Saunders was proposed by Michael Horner and seconded by Marettta Nelson; Simon Lemieux was proposed by Maz Coles and seconded by Marcus Saunders. There being no further nominations, ME declared Maz, Marcus and Simon elected as the parish Deanery Synod Representatives.

## **Treasurer's Report on the 2019 accounts**

MH informed the meeting that the accounts for 2019 are currently with the Independent Examiner, Morris Crocker of Havant, who has not yet concluded the examination. The parish has been asked to provide more documentation which has been delayed due to absences from the parish of those who may have the paperwork. As a consequence, the accounts presented to the meeting were not yet approved by the PCC. Alison Sheppard has applied to the Charity Commissioners, on behalf of the parish, for an extension to the deadline for filing the accounts. The extension has been granted to 21 November.

The meeting was invited to ask questions about the accounts as presented. Geoff Wilson referred to the figures at line 0101, which showed a drop in the figure for Gift Aid- Bank from £53,162 in the previous year to £19,878 in 2019. He asked if this was due to the absence of a Stewardship Officer in the parish. ME responded that this is likely to have been a factor, although it is also possible that, due to unfamiliarity with previous year's accounts, some income has been allocated in the wrong place, viz, line 0901 has seen an apparent increase from £110 to £10,965. In the absence of Alison who prepared the Income and Expenditure Analysis it was not possible to be certain on this matter. However, the appointment of a Stewardship Officer is now a matter of urgency for the PCC to address.

MH asked the APCM to allow the PCC to approve the accounts providing that the Independent Examiner finds nothing material or of concern. The APCM agreed this course of action.

## **Safeguarding Policy Statement**

The Safeguarding Policy Statement had been updated and published on page 23 of the Annual Report. Christine Watkins has agreed to continue as Parish Safeguarding Officer for another term. The APCM so recommended.

## **Report on the fabric, goods and ornaments of the church by the Churchwardens**

The Churchwardens' report was included on page 13 of the Annual Report. There were no questions to the Churchwardens. ME thanked Amanda Wells and Michael Horner for their work in the last year.

## **Report on the proceedings of the PCC by the Secretary**

The Secretary's report was included on page 14 of the Annual Report. There were no questions to the Secretary.

## **Report on the proceedings of Deanery Synod**

The report on Deanery Synod proceedings was included on page 17 of the Annual Report. There were no questions to the Deanery Synod representatives.

## **Rector's remarks**

The Rector's remarks were published on pages 10 and 11 of the Annual Report. Paul Gully was not present to answer any questions. ME thanked Paul for his continued ministry in the parish.

## **Any questions about parochial church matters**

This was an opportunity to ask questions about any items in the Annual Report not covered so far, or any other parochial matters. There were none.

ME advised the meeting that the next APCM is likely to revert to the normal timetable and be held just after Easter. In the meantime, the PCC will meet to conduct normal business on 25 November, with an additional meeting on 9 December when the Rector will have returned from Extended Ministerial Development Leave.

There being no further business, ME closed the meeting at 8:45 pm.

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## Administrative Information

The Parish of Farlington comprises two churches: St. Andrew's and the Church of the Resurrection. It is part of the Archdeaconry of Portsdown and the Diocese of Portsmouth within the Church of England. The correspondence address is: Farlington Parish Office, Church of the Resurrection, Penrhyn Avenue, Cosham, Portsmouth PO6 2AW. The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measure: it is registered with the Charity Commission, charity number 1129921.

The Ministry Team is comprised

*Incumbent:* The Revd Canon Paul Gully  
*Assistant Curate:* The Revd Philippa Good  
*Reader:* Mr Simon Lemieux

*Clergy with Permission to Officiate linked with the parish:*

The Revd Linda Denness

*Reader with Permission to Officiate linked with the parish:*

Mrs Amber Vincent-Prior

*PCC members who have served from the date of the previous annual meeting are:-*

<i>Incumbent:</i>	The Revd Canon Paul Gully	Chair
<i>Assistant Curate:</i>	The Revd Philippa Good	
<i>Reader:</i>	Mr Simon Lemieux	
<i>Wardens:</i>	Mr Michael Horner Mrs Amanda Wells	
<i>Secretary:</i>	Mr John Upton	(appointed by PCC and non-voting)
<i>Treasurer:</i>	Mrs Linda Taylor (until 31/12/20)	(appointed by PCC and non-voting)

*Deanery Synod representatives:*

Mr Mark Emerton –	Vice chair & ex-officio General Synod and Diocesan Synod member
Dr Marcus Saunders Mr Simon Lemieux Mrs Marion Coles -	ex officio Diocesan Synod Member

*Elected members:* *Representing*

2018/21  
Vacancy  
Vacancy  
Vacancy  
Vacancy

<u>2019/22</u>	
Mr Chris Batstone	CR
Mr Jonathan Philpot	CR
Vacancy	



Vacancy

2020/23

Mrs Hannah Emerton

CR

Miss Charlotte Saunders

CR

Vacancy

Vacancy

According to the parish constitution (following rule M16 of the Church Representation Rules 2020), those elected members who have served three years on the PCC will stand down and new members will be elected to take their place.

### **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules – a new and simplified version of which came into effect on January 1<sup>st</sup> 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Standing Committee of the PCC is comprised of the incumbent, the churchwardens, and two others elected by the PCC; it meets every two months in the months between the bi-monthly PCC meetings, with the exception of December. There are four sub-committees which oversee the business of the parish in the following areas: Fabric, Finance, Communications, and Spirituality, Worship and Discipleship. The work of the Pastoral Care Committee is currently undertaken by the Ministry Team.

Separate reports from these committees are included below. A Working Party, led by Chris Batstone, is looking at what we need to do about confidentiality of our Parish Records, both to ensure that only those who need access are given access and that we are complying with our legal requirements in this area and to prepare for the General Data Protection Regulations (GDPR) which came into force in 2018.

### **Objectives and Activities**

Farlington PCC has responsibility to co-operate with the incumbent in promoting in the ecclesiastical parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for St Andrew's church, the Church of the Resurrection and the two church halls within the curtilages of the churches.

2020 saw the revision of the roll. The number on the roll for 2020 was 136.

### **Occasional Offices**

Over the year, there have been twenty six funerals conducted by the clergy/Reader team in church or at the crematorium/cemetery. There were no weddings (with those booked subsequently postponed due to the COVID -19 pandemic), and four Christenings (again with a number booked subsequently postponed due to the pandemic).

Canon Paul Gully, Rector

## Review of the Year

### Rector's Remarks

Suddenly much of what we have always taken for granted has now become so uncertain. I trust that we, prompted by our faith, will still be able to offer reassurance and comfort where at all possible.

Thanks to the continued gifts and skills and involvement of all those who minister here. For Philippa, Linda, Simon and Amber. For Elaine as leader of the Messy Church congregation and Amanda as the leader of the Build@Church congregation (as they have continued to keep in touch with those groups by email after those groups have not been able to meet in person for so long.) I thank them for their discipleship and for the breadth and depth of their offering in service. Additionally, this year, I wish to publically thank them for the extra ministry they have been willing to offer, to overcome my need to work from home for four months whilst self-shielding and the extra ministry they offered during my time of Extended Ministerial Development Leave.

Thank you to Amanda Wells and Michael Horner as Churchwardens. As the Bishop's officers they have encouraged us all in many practical and prayerful ways. Thank you too, Amanda and Michael, for your continued caring support to me. Amanda now steps down from this role for the second time since I have been Rector in Farlington

Thanks to Linda Taylor, who kindly and willingly agreed to take on the role of Parish Treasurer from the Annual Meeting in 2019 until the end of the year in 2020. And thank you to Hannah Emerton who, again willingly and kindly, agreed to take on the role from then and to lead our Treasurer team. Thanks to that wider finance team for the way they support her in carrying out their own responsibilities too. They will, in the coming year, assist us as we seek to comprehend more clearly the financial challenges created by the Pandemic and other forces.

Thanks to John Upton as PCC Secretary. Thanks to Deputy Wardens, Martin Cairns, (who has felt unable to serve in his usual way during the past year) Paul Harrison, Chantal Bodsworth, and all those who serve as Sidespersons. Thanks for those who read our readings in worship and those who lead our prayers of intercession. Thanks to Mark Emerton, Vice Chair of the PCC. To those on PCC who remain in post or have just been elected to join us - thank you too.

As a parish we continue to support the work of the Chaplaincy Project in the Deanery. Although much of their work was curtailed during the past year there was important and increasing amounts of work dealing with mental health issues as they journeyed among young people in our city. Our support for the work of the charity 'Friends without Borders', again, as they struggled to adapt, to continue to provide for their clients. The Men's Shed group and Film Club were both required to put progress for their plans on hold.

Our challenge in the coming years is to participate in the evolution of the diocesan 'Live Pray Serve' strategy as it seeks to encourage us to grow in depth, impact and number and ameliorate the serious financial challenges the Diocese faces.

The current evolutionary path with this five-year strategy, we have been told, will focus on a radical change in the current parish system. This involves the ending of all existing parishes, to allow the creation of fewer, larger 'single parish' structures, creating formal Team Ministries of clergy and lay people, led by a Team Rector, and with the 'repurposing' of some buildings. This will, leave us all with many, as yet unanswered, questions which I trust will become clearer over time.

This is a significant challenge but I am sure is still possible. I am reminded frequently, as I read the names of my predecessors on the incumbents' boards at St Andrew's Church and try to imagine the change and upheaval they faced in the 'ups and downs' of past years since 1200ce. The Church of England still proclaims the love offered through the death and resurrection of Christ and the day to day outworking of that by you and me as his followers.

Thank you to you all for the kind and generous way you have continued to support my ministry.

The Rector

## **Churchwardens' reports on the fabric, goods and ornaments of the church**

### **St Andrew's**

Despite the church being closed due to Covid 19 we completed a number of outstanding repairs. The outer doors were painted by Jim and Richard and now look very tidy. Paul H has painted all the handrails and the lower half of some of the drainpipes a gloss black to match. He has also painted the yellow edging on the steps. Jim has maintained the grass and flower beds around the church to a very high standard. The lighting has been updated and all remedial work highlighted in the electrical inspection in both the church and hall have been completed. The steps and handrail into the Garden of Remembrance have been installed and are proving to be very useful for visitors. The church guttering has been cleared and repaired but still requires decoration. The new boiler has been in good use and is working satisfactorily. A new timer unit is to be fitted under warranty as it is broken.

The church hall has been decorated and a small leak in the disabled toilet has been repaired. A smoke alarm has been fitted by Paul H and a hand sanitising unit is awaiting installation. There is a length of guttering which may be asbestos to be disposed of and repaired by a specialist company.

Strong posts and a chain have been installed at the entrance of the car park, which will hopefully stop the occasional events of fly tipping and inconsiderate parking.

Remedial work has been undertaken on the lightning conductor unit, with further work recommended to increase the effectiveness and protection provided to follow.

All the required servicing and inspections have been carried out.

There are a number of other issues highlighted in the Quinquennial Report which need addressing in due course. There is still stone work to be repaired around the entrance, some missing or broken roof tiles and the small hot water boiler in the vestry may need replacing. There are ongoing negotiations with Portsmouth City Council regarding the raised paving stones in the car park and the main steps to the church caused by the roots of trees which are covered by a Tree Preservation Order.

Amanda

### **Church of The Resurrection**

My second year as Churchwarden has obviously been a strange one, but nevertheless there are few things to report.

As mentioned in my last report the weather vane had blown down in the storms in early 2020 causing damage to the roof and the weather vane itself. It has taken some considerable time to repair the roof, but it has now been carried out. Due to the work needed to repair the weather vane and the lack of a suitable specialist due to COVID, it has taken much longer to get this repaired but I am pleased to let you know this is now being carried out and should be reinstated soon.

The five year Electrical inspection for the Church and Hall was carried out and found quite a few items that needed rectifying. This work has now been carried out and certificate issued to cover us for the next five years.

In January the plaster above the Kitchen area in the church finally came down (it had been bulging for many years). A quote has been obtained for this and also to include repairs to the plaster above the children's area. Hopefully this should be completed in the next month or so. When this is completed the area will need to be repainted so if there are any volunteers please let me know, otherwise we will have to get this done as a separate job.

As we go into 2021 we will have to start work on the Quinquennial report, particularly repairs to the flat roof above the vestry and work to the guttering.

Thank you to all of you who have supported me in my role in 2020/21. It has been very much appreciated.

Michael Horner

### **Secretary's report on the proceedings of the PCC**

The usual practice has been for the PCC to meet every other month, with the Standing Committee meeting in the intervening months (except December) to deal with urgent matters arising and to set the agenda for the next PCC meeting. The Standing Committee consists of the Rector, Vice-Chair, Churchwardens, Chantal Bodsworth (to APCM) and Chris Batstone. But 2020 proved to be far from usual.

The PCC met as planned in January 2020. The Standing Committee met in February and agreed an agenda for the March PCC meeting. But before the meeting was scheduled to take place, the first lockdown was announced and the meeting was cancelled. There was nothing on that agenda of an urgent nature, and once we closed our churches and halls, there was little activity within the parish. The Bishop gave permission for parishes to defer the holding of the annual meetings until later in the year, so the plans for the Annual Parochial Church Meeting and the APCM were put on hold. Those serving members of the PCC who had come to the end of their three year term of office had their period of office extended until the annual meetings could be held. Added to this, the Rector soon went on leave (see his report above), so the PCC effectively was mothballed for several months.

There came a point when the lockdown was lifted and life, including the life of the parish, was allowed to come out of lockdown whilst observing some continuing restrictions. We were able to meet in church again for public worship whilst maintaining social distancing. The Bishop gave parishes a new date by which the annual meetings should be held so we scheduled these for an evening in November. The PCC met early in November to agree the arrangements for these meetings, and the minutes of those meetings are included above in this report. Although the PCC would not normally meet in December, the Rector had now returned from leave so it was decided to hold a PCC meeting with him so that he could be brought up to date, and vice versa. And then the second lockdown was imposed. Our churches were closed again, except that we were allowed to hold our Christmas services.

During 2021, the usual timetable of PCC and Standing Committee meetings has resumed but for the moment these are all being held online using Zoom, an experience new to many of us, but by and large we seem to be managing OK.

The PCC has certain matters on the agenda as a matter of course, including Safeguarding of Children and Vulnerable Adults. Much of the business is dealt with by 4 sub-committees; Finance,

Fabric, Communications & Spirituality, Worship and Discipleship. Again, these sub-committees did not meet during lockdown, but the PCC has received reports from these sub-committees when each has met, and has considered and accepted recommendations or endorsed decisions made. Reports from the Spirituality Worship and Discipleship sub-committee and the Communications sub-committees are included below. Finance is covered in the financial reports and accounts and Fabric is covered in the Churchwardens' reports. The Working Group dealing with Data Protection regulations continues to review our processes and procedures and to report to the PCC.

John Upton, PCC Secretary

### **Report on the proceedings of Deanery Synod**

Inevitably, all deanery synod meetings since the APCM have been held remotely but the lay reps, Marcus Saunders, Maz Coles and Simon Lemieux have been able to make most meetings, alongside the Rector and curate. Synod meetings have been necessarily fewer and different in content/style. Alongside some discussion and sharing of experiences of online worship provision, the main focus has been on inputting to consultations towards drafting a revised deanery plan. Two consultation meetings were held involving the churchwardens and clergy, where one of your deanery synod reps, Simon, acted as a facilitator for another parish. The emphasis has been on closer collaboration between parishes and sharing of resources where that makes sense. The deanery plan drawn up reflected this direction of travel. It has subsequently become clear though, that the plan discussed and agreed from within the deanery, was less acceptable to the Bishop's Council where the clear desire was for a formal amalgamation of parishes into 4-5 single units across the deanery with a team ministry structure. At the time of writing, it is unclear how matters will pan out. We doubt though that deanery synod will be a quiet place in the year ahead. Hopefully a loosening of Covid restrictions might enable a return to some form of face to face meetings at some point next year.

Simon Lemieux

## **Committee Reports**

### **Communications Report**

Looking back over the past year it's fair to say the communications team has had a quiet year. We have kept in touch via zoom and email where necessary.

The Welcome Pack has been reviewed and updated and we hope to replace some photos when the new normal begins and we can all get together for services and parish events without any restrictions.

The Newsletter has continued to drop into your in boxes every month albeit a slim line version but hopefully just as interesting.

The pandemic has highlighted the importance of our parish having an online presence. During the lockdowns and restrictions, the website has been a vital platform for delivering both pre-recorded and live-streamed online services. The website has also been key in communicating information such as church closures, and re-openings.

For Social Media there hasn't been a lot to promote whilst the churches have been closed, however we have used other sites to try and give inspiration to help us 'get through' these difficult times.

However, we have used a site called 'Eventbrite', as a tool to book tickets for our Midnight Mass and Christmas Day services, and now our Easter Day services at both churches. This 'APP ' has been very successful, and used by many Parishioners.

We also now 'live-stream' our Sunday service at COR every week on Facebook. Many thanks go to Marcus Saunders for managing this.

Projects in the pipeline will be an updated Social Media Policy, and GDPR policy, to ensure that we abide by the regulations of Social Media, so we are in-line with Portsmouth Diocese.

In the coming months as everything begins to start up again in the new normal we will need to review, update and maybe change some of our forms of communications to get our churches and halls noticed again.

Linda Upton, Simon Maple, Maz Coles

### **Spirituality, Worship and Discipleship Committee**

Due to COVID restrictions, the WSDC has been unable to meet this year but we did welcome a new member, Charlotte Saunders. We hope to resume normal service when COVID restrictions allow.

Marina Horner

## Other Reports

### Curate

There have been many, many things I have learnt this year. Covid-19 has flung us all into a parallel world, one where churches were shut, something we couldn't have dreamt of ever happening in our lifetimes. Shops closed, we were stopped from going outside our homes, and we were not allowed to see our families. Of all the things which hurt us the most we will carry the remembrances of them for a long, long time. Forever a talking point for those who lived through it, and as we are still living through it we can have no idea when and how it can properly end. We know it can, for haven't our forefathers lived through plagues before? We have many, many instances where society has had to adapt and move on, but I think the difference for us now is that we thought we had reached a point of impregnability from illnesses such as these; that we could overcome them easily. It took Covid for us to become humble before nature, and learn to question ourselves and where our lifestyles may be leading us. Turning to God for answers and finding the churches shut many have gone instead to social media. So, where I thought I would be, at the end of my second year of Curacy and starting my third was not where I ended up.

I can say my skills in recording on my phone and uploading to the computer, in making a set for my spare room to 'be church' for a while, and then in church once allowed has grown from zero to fairly competent. I have a long way to go in terms of editing, but I know my best learning is to be able to sit alongside someone and watch them, then have a go myself whilst they watch me. Something not possible with the restrictions placed on us with Covid and 2m distances.

I was pleased to create a Rogation Sunday prayer walk around the district for the website service.

I was happy to still be able to take funeral services at the local Crematoria, and then see the people come back for our All Souls service in early November.

We managed to baptise a few children, despite all the restrictions the wider church imposed; one couple even went ahead when they were reduced to six attendees only. There are people waiting for the summer this year, and probably others putting a service off for a few years as well which, hopefully, the future will see us being able to welcome with open arms and full fonts.

After a while, in Lockdown, we were all introduced to this strange thing called Zoom. It was rather wonderful to see people's faces again after so long. All looked as shell-shocked as mine as we wondered which new country we had ended up in, and where the journey would take us next.

With churches shut and then open, but restrictions on numbers, naturally the weddings booked for the summer were postponed. It is hoped that some of those who booked for

2021 may take place not only for the couples themselves but also for my ministry, so I can build up my skill-set and work further towards my signing-off by the Bishop.

I was relieved to get through Paul's Sabbatical without either building burning down or any other mishap from falling upon us. Great thanks go to the churchwardens, who turned their care of the Ministry team towards me and it was lovely to meet together whilst we could, to chat about how we felt things were going and where they were heading, and our ideas how to help our congregations more.

I need to thank Michael and Amanda, and also Geoff Wilson, for heading up the Pastoral Support and manning some red-hot phone lines when churches were shut, when they re-opened each time, and in-between all the action, too. Thanks also to John and Linda Upton, for always being calm and focused, for helping in the funeral ministry of the church, even when it felt like the circumstances were against us they carried on.

My first co-leading of a Bible Study group was halted by Covid, so it was lovely to be able to provide something online, via Zoom this year. Thank you again to John Upton for hosting in his peripatetic sitting room, and for the use of his zoom account to enable this.

I have been able to continue a schools presence in a small way, having been invited by Solent Schools to provide some assemblies. It is lovely to feel that the children still may recognise me, and that the head-teacher Laura still lets me interact with the children albeit in a one-sided way as I send them via email and they watch it on a screen. So I found myself flipping pancakes the week before Shrove Tuesday for the school and explaining about Lent as I did so, whilst filming,(I am getting there!) When the real Shrove Tuesday came, because I was on Half Term hols I had forgotten about pancakes. Luckily my long-suffering husband remembered when he heard about it on the radio, so the children still had pancakes for pudding that day.

I need, at this point, to thank my husband and all my children, but especially John and Emma as they swirl around me in their lives, giving me space when needed and supporting me when needed. I couldn't do what I do without them. Thank you also to Paul Gully, as he continues to patiently train me. I know he has my back, as I have his and it is good that we can still work so amicably together in Parish Ministry. I know I still have much to learn, so thank you all for helping me on my journey of growth and confidence. Your consideration and warmth have meant a great deal to me, and to the family.

Philippa Good

### **The Friends of St Andrew's**

The Friends of St Andrew's started 2020 with a flourish, deciding to do bi-monthly meals in the hall at the end of each odd numbered month again. After some discussion we decided on a theme of Lasagne and Pasta Bakes on 26th January and the usual potluck dessert. We welcomed 20 happy diners to what turned out to be mostly vegan fare.



As roast lunches have been our most popular offering we decided to do this at the end of March. There were volunteers for all we needed to provide, including Yorkshire Puddings (someone actually said we should have Yorkshire Tea as well) when the UK lockdown was announced the week before the proposed lunch date.

The UK lockdown was not a complete surprise as the World Health Organisation had on 30th January announced that Covid-19 had spread to 18 countries outside China and declared a "public health emergency of international concern". As further weeks went by, at St Andrew's, we bought wrapped individual packets of biscuits to use for after service refreshments as infections reached Europe.

We have been praying for our congregations and adapting for over a year now, hoping to be able to welcome you all back to dine in St Andrew's Hall as soon as it is safe to do so.

Amber VP

### **Build@Church**

Build@church met twice in 2020 before being closed due to Covid 19. Numbers had been falling and we intended to consider the position in July but of course we never got to that point. The families who came enjoyed the parachute game, bible stories, builds, challenges, prayers, songs and of course the cake!

When we are eventually permitted to restart children's activities we will have to consider our position. I have kept in touch with our families by making a weekly Facebook post with prayers, bible stories and build ideas. Hopefully, this will maintain our relationships.

I would like to thank Paul W, Paul G, John, Linda, Hannah, Ruth, Lorraine, Simon, Nick and James for their enormous enthusiasm in running the activities, and all those who came to help set up the chairs ready for the service the next day.

Amanda Wells

### **Drayton Film Club**

Last year we reported that now in its third year Drayton Film Club was proving very popular and the numbers steadily increasing with the introduction of the occasional lunch served before the film showing. Then along came the pandemic and our last film shown, Red Joan, was in March 2020. In September we thought we would try again having completed a risk assessment and put all the Covid rules in place. Sadly no lunch or teas but we did provide choc ices in the interval. This all worked very well and we had hoped to continue but as the Covid numbers began to rise again in the Portsmouth area we felt we couldn't continue, but there is light at the end of the tunnel and we hope that we can re-start again soon. We have lots of good films lined up for you and the kettle is ready to boil and the choc ices are in the freezer.

Linda and John

## **TRADCRAFT REPORT**

Last year we reported on how the future of our Traidcraft stall depended on how both our Churches and Drayton Methodist continued to support us and also on how Traidcraft Plc developed following their restructure.

Very soon after writing the report the situation following the Covid-19 pandemic changed everything. As churches closed their doors in mid March we were unable to continue with running the stall from then onwards. During the summer months we were able to sell most of the stock we held by taking orders by email or telephone and we were left with just £45 worth at 31st December. This was mostly Ground Coffee with a long “sell by” date. Our surplus for the year amounted to £60 and £535 in the bank.

We have yet to decide how we will donate our 2020 surplus and how we move forward in the future with the current situation still very uncertain.

Jill and Jenny

## Policy Statement for the Safeguarding of Children and Vulnerable Adults



### Safeguarding Policy - Promoting a Safer Church

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 27<sup>th</sup> March 2019

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Christine Watkins as the Parish Safeguarding Officer

Incumbent

The Revd Canon Paul Gully

Churchwardens

Mrs Amanda Wells

Mr Christopher Batstone



## End of grant report

### Project details

**Reference number**

FW-17-03859

**Project title**

Honouring Farlington's Fallen

**Name of your organisation**

Farlington Parish

**Please complete and return this form as soon as your project has finished.**

**Please read the *Receiving a Grant* guidance first and ensure that you fill in all sections. This is your opportunity to tell us about your achievements and successes, as well as the things that didn't go as expected.**

**In this form we ask you to send copies of documents. There is a facility to attach files (of less than 5MB in total) at the end of the form.**

**Following receipt of your form, we may ask you to submit receipts or invoices relating to how your grant was spent.**

### Period covered by the form

**Start Date:** 23/02/2018

**End Date:** 03/04/2021

**Submission Date:** 03/04/2021

FW-17-03859

## Completion summary

Using the table below, please provide a summary of your achievements and, if applicable, set out any issues that you faced and how you responded to these.

Approved purpose	Summary of achievements
Volunteers from Portsdown U3A will research names of Farlington's fallen soldiers at local archives, such as NMRN library, Portsmouth Historic Centre/Records Office and WW1 Remembrance Centre	Eighteen Volunteers from the local community and Portsdown U3A carried out many hours of research into the 51 servicemen's names. The resources from local archives along with websites such as Forces War Records, National Archives, CWGR, Ancestry and Find My Past.
Deliver activity sessions for local groups, including guest visits from First World War experts	Activity sessions were held with a local residential home, a junior school, the local cubs, scouts and beavers plus the local girl guides. Each group had a visiting First World War One expert who delivered an educational workshop.
Splodge Designs arts company will work with groups in creative sessions to create commemorative artwork and an audio soundtrack	Splodge Designs worked with the Girl Guides and Solent Junior school to create an exhibition of 51 soldiers to commemorate the 51 servicemen on the memorial. The residential home created printed textiles that were used as decoration within the final exhibition. A soundtrack has been created which is linked to by the QR codes. The soundtrack gives information in an accessible way to the research results.
Create a project website, following HLF requirements	<a href="https://www.honouringfarlingtonsfallen.org/">https://www.honouringfarlingtonsfallen.org/</a> has been created and is up and running with all the information.
Create two interpretive displays and a final exhibition at St Andrew's Church (Farlington) to showcase the project work	A large Artwork was installed outside the Church of the Resurrection with a QR code that when scanned takes you scanner directly to the website to describe the project. At the actual memorial there is another QR code and project description that again when scans takes you to the website. A large textile piece was created with all the names of the servicemen on it and this will be located within St Andrew's Church. The textile piece will also be available to take into other groups to showcase the work and share the story of the project and its findings.
Develop and deliver a plan for how you will use your project to thank National Lottery players for their support	A 36 page booklet has been produced with all the findings from the project. This is being given out as a thank you to the funding. Also mentions to the funding contributed are located in the booklet, on the website and at the outside artwork.
High visibility acknowledgement of the National Lottery funding awarded by the Heritage Lottery Fund on site, online and in all activities	Press launch with Portsmouth News with Lottery banner, Project organiser and Splodge Design project managers. Radio Solent interview by the Rector towards the completion of the project in the run up to Remembrance Sunday 2018 explaining the scope of the National Lottery Project. Permanently installed National Lottery glass notice next to memorial at Church of the Resurrection. HLF logo and mention on memorial and on newly installed legend board (with QR code at St Andrew's Memorial. Prominent mention in booklet and on the Honouring Farlington's Fallen website. Over 100 people attended the launch event and were given the project booklet on Saturday 10th Nov 2018 and 184 (in a church usually seating 80) attended the Armistice Centenary Service at St Andrew's Church where the banner was displayed and booklets distributed. The exhibition was subsequently transferred to St Andrew's Church after the service (it would have taken up room needed for people had it been there before). The banner was taken to a number of the participating care homes and the story of the project told along with the singing of wartime songs with the residents.

If applicable, please tell us about any changes you have made to the approved purposes of your project. As set out in the *Receiving a Grant* guidance, you must have received our approval before making any changes. Please use the table below to provide as much information as possible.

Description of change	Date of your request to us	Date of reply	Effect of this change on your project, its approved purposes, timetable or costs
<p><b>Please tell us how your project achieved the outcomes that you selected in your application form and how you measured this.</b></p> <p>As the project enabled a wide range of local people of all ages and abilities (not just to those who were involved in the project) People in a care home, Uniformed groups who annually attend Remembrance Sunday events, those with an interest in genealogy, local school children, learned more about their local links to the First World War.</p> <p>The groups involved in the project developed their skills, volunteered their time, and enjoyed themselves. As a result of the project, the community's links to the First World War will be better identified and recorded not just for today but for generations to come e.g We recognized during the project that a number of names on the memorial seemed to have no identifiable local connections. Suggestions were made that people who were connected with an area with no memorial were often included on another elsewhere. On one of the final visits to the care home, one resident recalled the existence of a local barracks not previously known to anyone.</p> <p>The project enabled our local World War I heritage (the war memorial) to be better interpreted and explained by bringing to life (particularly through the website and ease of access to it from the locations' QR code) the stories of the men who fell.</p> <p>One of the artwork pieces has and will continue to be easily transportable and this has and will enable bringing the heritage to those who remain unable to attend the location individuals, groups, and schools (as part of their regular visits) will be able to continue visiting the two sites to see the commemorative artwork. This will act as information points and perhaps the starting point for further Great War research projects.</p> <p>All the groups involved have met and listened to local heritage and World War I experts and enthusiasts and this will engage and inform them keeping history alive and relevant. An inaugural viewing event took place and brought together the participants involved, local dignitaries and partnership organizations to view the completed work and to celebrate their achievements.</p>			

### Use of volunteers and non-cash contributions

Did your project include any volunteer involvement or did you secure any non-cash contributions?

Yes

Please tell us about all volunteer labour to the project and any non-cash contributions.

Date	Description of task	Task category	Number of volunteers	Number of days	Total value of contribution (£)
May-18	research carried out by volunteers throughout project	Skilled	15	30	67500
Oct-18	proof reading of final products	Skilled	2	1	300
Nov-18	set up of launch event	Skilled	6	1	900
Nov-18	Volunteer populating website with researched information	Skilled	1	1	150

### Recruitment of staff

Did you recruit any staff during the life of the project?

No

### How the grant has been spent

Give a breakdown of the items or activities funded by the grant using the same budget headings you provided within your application.

You do not need to submit any invoices with your report. However please be aware that we may ask you to provide these once you have submitted the form. It is therefore important that you keep accurate records of your spending relating to the project.

Cost heading	Invoice reference	Invoice date	Name of supplier	Description of services or goods	Total of invoice	Total cost claiming
Cost of producing learning materials	printing costs for booklet RO-3238847	02/11/2018	Route One print	Booklets, boards and postcard printing	£701	£701
Professional Fees	2463	09/05/2018	/Brutton and Co - Diocesan Registrar (Solicitor)	Ecclesiastical Planning Consent Fee x 2 one for each building	£587	£587
Professional Fees	91-37267	21/05/2018	Portsmouth City Council	Civil Planning fee for Memorial outside Church of the Resurrection	£234	£234
Visit 1	00489	06/03/2018	Splodge Designs	Travel and Research and Development	£530	£530
Visit 2	00497	14/07/2018	Splodge Designs	18 Workshops and commencement of soundtrack and materials	£2,555	£2,555
Equipment And materials	10373612	10/05/2018	Streetwise maps #1	Map #2 required for planning application	£12	£12
Equipment And materials	10375006	21/05/2018	Streetwise Maps #2	Map #2 for planning application	£13	£13
Equipment And materials	10373623	10/05/2018	Streetwise Maps #3	Map#3 for planning application	£10	£10
Visit 3	1002831	14/10/2018	R. S Glanfield	3 off Workshops Solent Junior School, Alexandra Rose Care Home, Farlington Girl Guides	£210	£210
Visit 4	00500	05/10/2018	Splodge Designs Phase 3	10 off workshops and learning material design	£2,900	£2,900
Equipment And materials	7282	02/11/2018	Signs Express	Aluminium panel and posts, plaque and plinth	£705	£705
Visit 5	2842	14/09/2018	WW1 Remembrance Centre – Charles Haskell	Talk to Farlington Scout Group Talk with artefacts	£70	£70
Evaluation	00502	20/11/2018	Splodge Designs Phase 4	Final Payment for completion of the Project (£1091 minus £701.09 printing included in invoice but also listed above as invoice RO-3238847)	£390	£390
Digital outputs	WR18001	08/11/2018	Reimbursement Fasthosts Website (arranged by Simon Maple and paid by him)	Website Subscription 12 months	£111	£111
Digital outputs	WR19001	11/11/2019	Reimbursement for Website (paid by and Reimbursed	Website fee	£134	£134



Cost heading	Invoice reference	Invoice date	Name of supplier	Description of services or goods	Total of invoice	Total cost claiming
Digital outputs	WR2001	11/11/2020	Reimbursement for Website Fee (paid by and reimbursed to Simon Maple)	Website Subscription Fee	£130	£130
Expenses For volunteers	Launch01	10/11/2018	Church Refreshment Team	Ingredients for catering - Launch event and Exhibition	£15	£15
Digital outputs	Pending 001	11/11/2021	Website subscription fee	Estimated amount - To be paid for and reimbursed to Simon Maple	£135	£135
Digital outputs	Pending002	11/11/2022	Website subscription Fee	Estimated Website Subscription Fee to be paid and reimbursed to Simon Maple	£135	£135
Totals					£9,577	£9,577

**If you have spent your grant on different things from what was agreed at the start of your project, you must explain why and how this has allowed you to achieve your aims. Please also provide details of any contact you had with us to agree any changes.**

This is not a change but I can't find anywhere else to mention this.

Digital output included a Website to run for a five-year period.

Three year's costs included above as incurred and reimbursed.

Two more year's subscription (Pending 001 and Pending002 estimated at 135 x 2=£270 included above

Therefore unspent grant money figure includes that pending amount.

**You will need to return any grant that you have not spent to us. Based on the table above, we calculate that there appears to be an under spend on your project. You may therefore need to repay the following:**

£423

**Please get in touch with your National Lottery Heritage Fund contact for more information.**

## Evaluation and records

### Photographs

Please send us photographs recording your project. In attaching any files or images you are agreeing that they are free of copyright constraints. Files can be attached at the end of the form.

- √ a) We have included photographs of the progress of our project
- b) We have included a record of activities or events that we arranged
- √ c) Material from our project is available on the internet

### Website address:

<https://www.honouringfarlingtonsfallen.org/>

### Funding Acknowledgement and Public Relations

Describe how you are acknowledging National Lottery players, including all marketing, press releases and other public relations activities. Please provide information, including location, about any National Lottery Heritage Fund branding or signage and tell us if this is temporary or permanent.

Portsmouth Evening News (article) - Temp

Express FM Interview - Temp

Exhibition Signage - Permanent

Launch and unveiling Party attended by over 100 people

### Evaluation

If you submitted your application after January 2019, we asked you to tell us about how you would evaluate your project and advised you to create an evaluation plan at the start of your project. Based on the data you have collected throughout your project we expect you to provide a short report (maximum of 10 pages) which tells the story of what you have achieved. For more information please refer to the *Evaluation: Good-practice guidance*.

Have you completed your evaluation report?

N/A