

The Parish of Farlington

St. Andrew's, Farlington &
The Church of the Resurrection, Drayton

Income and Expenditure Accounts of the Parochial Church Council for the year ended 31st December 2020

Incumbent – Revd Canon Paul Gully

Bank – Natwest Bank plc,
High Street,
Cosham,
Portsmouth

Independent Examiner – Morris Crocker, Chartered Accountants
Station House, North Street,
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PO9 1QU

Charity Number: 1129921

Website – www.farlingtonparish.co.uk



Financial Report for Farlington Parish 2020

Parish Finance team

Linda Taylor	Outgoing Parish treasurer – data inputting for 2020
Hannah Emerton	Incoming Parish Treasurer (Jan 2021)
Jill Collings	Deputy Treasurer
Jenny and Chris Gibbons	CoR Assistant Treasurers
John Romney	ST A Assistant Treasurer
Di Allen	CoR Hall Manager
Maretta Nelson	CoR Hall Booking Clerk
Ann Howells	St A Hall Manager and Booking Clerk
Sarah Saunders	Gift Aid secretary
Alison Sheppard	Bookkeeper and Payroll
Mark Emerton	PCC appointed convenor of Finance Committee

Independent Examiner Morris Crocker, Chartered Accountants

Summary of the year (all figures rounded to nearest £)

2020 was an extraordinary year due to the Coronavirus pandemic and the effect on our ability to meet as a church family and to maintain normal church and hall activities. This inevitably has had a negative effect on church finances and we ended the year with a significant fall in our financial position although, not an unsustainable one due to our more than adequate reserves.

Our total income over the year was **£92,829** compared with **£162,449** in 2019

Our total expenditure was **£120,307** compared with **£125,119** in 2019

Whilst income was significantly down this year, the expenditure was more equivalent, perhaps surprisingly, given that the church and halls have been shut for a significant part of 2020.

The main differences in income between 2019 and 2020:

	2019	2020
Legacy	25,000	2,300
Collections	5,928	2,605
Donations	3,074	1,818
Grants	8,500(? legacy)	0
Insurance claim	8,921	0
Fundraising	12,171	3,504

Wedding/funeral fees	6,676	4,348
Church hall lettings	26,908	11,419

Of note, although we have automatically received gift aid on all parish giving via the parish giving scheme, we have not, for various reasons, been able to claim gift aid on any collection and gift aided donations in envelopes since June 2019. This is currently being addressed and we anticipate a receipt of several thousand pounds once the process is complete.

Outgoings were broadly similar to 2019 as the parish share, utilities bills and the cost of maintenance of our churches and halls still needed to be paid. Costs for gas and electricity were high as there were some outstanding payments due from 2019 before we changed over to a new supplier in the Spring. Some hall repairs were carried out whilst the halls were closed and there were higher costs for cleaning due to the increased requirements due to COVID.

The total funds in all of our accounts at the end of 2020 was **£193,079** although a proportion of these are in restricted or designated funds and can therefore only be used for certain purposes.

As a parish, we are lucky to have healthy reserves which mean that we have not had to worry about financial security, unlike several other parishes in Portsmouth. Despite the significant reduction in our income, we have been able to maintain our churches and halls, pay our employees and contribute our full parish share on time.

Clearly this is not sustainable long term without a return to a fully functioning church and hall community. It is of concern that we may have lost several of our church hall users and this may need to be a focus for some positive recruitment if we are to recover the full financial benefit that we have had from hall lettings in the past. Ongoing effective stewardship within our parish will be needed to maintain an adequate income.

Details of individual accounts

Parish General Account

General Fund(unrestricted)

The Parish general fund had a net decrease in cash funds of £22,319 compared to an increase of £36,787 in 2019. The average monthly running costs were similar to 2019 but some repair and maintenance work took place while the churches and on were not in use, largely using legacy money received in 2019. The closing balance in this fund was £21,315.

Restricted Funds

St Andrews Churchyard Fund,

Work was carried out in the churchyard to install some steps in 2020 with one invoice paid in 2020 and another due to be paid in 2021. Due to an error in data input the £1,614 paid in

2020 was not coded to the Churchyard Fund and consequently the closing balance for the fund remains largely unchanged, apart from the addition of interest received, at £3,556. The residual funds available are, in fact, therefore £3,556 - £1,614= £1,742

Heritage Fund

This was set up in 2018 on receipt of a grant of £10,000 from the National Heritage Lottery Fund. The majority of the money was spent on the project with a balance at the end of 2019 of £955. In 2020 there have been 2 payments for the annual website fees for 2019 and 2020 leaving a closing balance of £689. See the separate report for the Heritage Lottery fund on how the money was spent and what has been achieved. Residual money will be used to maintain the website for a further 2 years.

Designated Funds

Friends without Borders

A donation of £750 was transferred to the charity in 2020 leaving a closing balance of £536. The parish is committed to donating a further £750 in 2021 which will be the fourth and final annual donation.

Social Fund

There has been no movement in or out of the social fund and the balance remains at £507.

St Andrews Font Cover

This fund still contains the £1,000 originally donated for the purchase of a new bespoke font cover. The PCC subsequently decided not to proceed with this project and the donor has indicated that they would be content to see it used for something else specifically for St Andrew's church.

CoR Church Hall and St Andrews Hall Accounts

With the halls being closed for 7 months of the year there has been a significant reduction in activity at both sites and income has been lower whilst expenditure has continued due to utilities, increased cleaning when the halls were open and some maintenance work.

Closing balances: £9,138 for CoR Hall account

£7,727 for St Andrew's Hall account.

CBF deposit Account

We continue to use the CBF deposit account for the large majority of our reserves, transferring money into it when we have excess in the parish general account e.g. when we receive a large legacy, and transferring back out again when we need funds for projects.

The figures in this account are included in the general fund totals. The closing balance in the CBF account was £147,309.

Small Funds

CoR Care and Fellowship Group Account

The COR Care and Fellowship Group balance at the end of 2020 was £719 made up of a bank balance of £623 and a cash balance of £96.

Friends of St Andrews Account

The Friends of SA balance £476.

Traidcraft Account

The Traidcraft stall balance £535 made up of a bank balance of £437 and a cash balance of £98.

Reserves Policy

It is the policy of the PCC to invest its reserve funds in the CBF Church of England Deposit Fund whilst retaining sufficient funds to cover 3 months of unrestricted running costs. Predicting this accurately for the coming year is difficult but based on 2019 figures this would be in the region of £22,800. It is likely that income will be down again in 2021 due to the ongoing restrictions in activity so these figures may not accurately reflect the use of reserves.

Final Note

It is important to note, when looking at the detailed accounts, that there are some categories which have significant differences between the figures for 2019 and 2020. Whilst we are confident that all income and expenditure has been included, some of the data inputs have been recorded under the wrong code and hence some of the individual figures are lower or higher than they should be. We are liaising with our new bookkeeper to ensure a consistent approach for the coming year.

The Finance Committee continues to monitor Parish expenditure on behalf of the PCC and, at the time of the Annual meeting the accounts have been submitted to the independent examiner, Morris Crocker, for their assessment.

Produced by Hannah Emerton and Alison Sheppard
On behalf of the Finance team

The 2020 accounts were approved by the Parochial Church Council on Wednesday 26 May 2021 and signed by Rev Canon Paul Gully as PCC Chairman.

